


Monday	Tuesday	Wednesday	Thursday	Friday
1 <b>SLATE Quickstart</b> Online <b>Build with SLATE</b> Online*	2 <b>SLATE Gradebook</b> Davis C203 12-1 SLATE Drop in Davis C203 1:30-3:30	3 SLATE Learning Modules Traf B114 10-11	4 <b>SLATE Gradebook</b> Tra B114 12:30-1:30 SLATE Drop in Traf B114 1:30-3:30	5 <b>SLATE Quickstart</b> Dav C203 12-2 <b>SLATE Gradebook</b> Davis C203 2-3
8	9 SLATE Learning Modules Dav C203 12-1  SLATE Drop in Davis C203 1:30-3:30	10 <b>Build with SLATE</b> Dav C203 9:30-11:30	11 SLATE Drop in Traf B114 1:30-3:30	12
15 Family Day	16 <b>SLATE Assignments</b> Davis C203 12-1 SLATE Drop in Davis C203 1:30-3:30	17 <b>Build with SLATE</b> Traf B114 9:30-11:30	18 <b>SLATE Gradebook</b> Tra B114 12:30-1:30 SLATE Drop in Traf B114 1:30-3:30 p.m.	19 
22	23 SLATE Drop in Davis C203 1:30-3:30	24 <b>SLATE Assignments</b> Traf B114 10-11	25 SLATE Drop in Traf B114 1:30-3:30	26

### Workshops

**SLATE Quickstart:**  
A hands-on intro to SLATE: navigation and an overview of the communication, administration and content tools to support teaching and learning. Also available online.\*

**Build with SLATE: Course Organization and Design**  
Prerequisite: SLATE Quickstart  
Course layout and visual design, home page layout and files and file management. Also available online\*

\*Online option: Take this workshop online at your own pace. You will have access for this month. *When registering, choose the session labelled Distance Ed.*

**SLATE Gradebook**  
Set up and use a SLATE gradebook to provide marks to students.

**SLATE Learning Modules** Find out how to use the SLATE Learning Module tool to provide students with a useful organizational structure for course content and activities.

**SLATE Assignments**  
How to manage the submission and marking of assignments through SLATE.

**SLATE Faculty Drop-In Sessions** Drop in for assistance with your SLATE course. Bring your laptop for hands-on help.

*All Sheridan employees are welcome to learn about SLATE (Sheridan Learning And Teaching Environment). Please bring or sign out a laptop for the sessions.*

*Our learning management system (SLATE) provides students and faculty with a web course environment to support teaching and learning. SLATE is used for Sheridan online courses and to enhance classroom learning. SLATE workshops & drop-in sessions are typically conducted in the Faculty Greenhouses: Trafalgar Campus, Room B114 (behind Tim Hortons), ext. 2059 and Davis Campus, Room C203 (near the gym) ext. 5048. Please register for all sessions except the Drop-Ins. Please register through Access Sheridan: AccessPeopleSher SA/HR > Self Service> Learning & Development> Request Training Enrolment. Details: [http://it.sheridanc.on.ca/news/how\\_to\\_register\\_for\\_technology\\_training.pdf](http://it.sheridanc.on.ca/news/how_to_register_for_technology_training.pdf) Please check your Sheridan email before the session. Contact: Lisa Sutcliffe, SLATE Trainer: [lisa.sutcliffe@sheridanc.on.ca](mailto:lisa.sutcliffe@sheridanc.on.ca) x2665*

Need an evening or weekend session? Have a group for a custom session? Please contact Lisa Sutcliffe ext. 2665 [lisa.sutcliffe@sheridanc.on.ca](mailto:lisa.sutcliffe@sheridanc.on.ca)

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